

***Preauthorized Electronic
Assessment
Payment
Service Agreement and Disclosure
Statement***

for Electronic Payment of HOA Assessments

To Enroll Online: Login to Signin.equusmanagement.com/ If you do not have an account number or password please call or e-mail us using the information below.

To Enroll with paper form:

Read, complete, and sign the attached Preauthorized Electronic Assessment Payment Services Authorization form. Attach a voided check to the authorization form and mail both to:

***Equus Management Group
5480 Reno Corporate Drive, Ste. 100
Reno, NV 89511***

What:

Equus Management Group through Mutual of Omaha offers association homeowners an opportunity to pay their regular association assessments using automated electronic payments. Preauthorized electronic payments mean that homeowners can pay their assessments automatically without writing checks, thus eliminating the potential for late payments. In addition, the association is assured prompt, predictable payments to help better manage funds. This program is available to all homeowners regardless of where they bank.

How:

The preauthorized electronic assessment payment service uses the Federal Reserve System's Automated Clearing House (ACH) to facilitate electronic transfers from homeowner checking/savings accounts directly into the association's bank account. Funds are transferred between the 2nd and 10th day of the month and appear on the homeowner's bank statement each month. Information regarding payments is reported to the association's management or bookkeeping company on the same day funds are deposited to the association's account.

If you have questions or need further information, please call or e-mail:

Phone (775) 852-2224

Fax (775) 852-4901

Service@equusmanagement.com

***Preauthorized Electronic Assessment Payment
Service Agreement & Disclosure***

Preauthorized charges to your account will be processed, when due, for the amount of your regular assessment payment. Payments collected will be deposited to the checking account of your ASSOCIATION, maintained with Mutual of Omaha.

There may be changes to the assessment amounts and/or due dates in accordance with the ASSOCIATION'S governing documents and applicable statutes including notification requirements of the ACH (Automated Clearing House) rules.

We reserve the right to make changes in the agreement at any time. We may cancel Preauthorized Electronic Assessment Payments at any time without cause and you can terminate this agreement at any time by giving sufficient written notice.

Preauthorized Electronic Assessment Payment Services Authorization Card (please print)

ASSOCIATION NAME: _____

NAME (LAST, FIRST, MI): _____

PROPERTY ADDRESS: _____

CITY, STATE, ZIP: _____

DAYTIME PHONE NUMBER: _____

E-MAIL ADDRESS: _____

I (we) hereby authorize Equus Management Group, hereinafter referred to as MANAGER, as agent for the association named above to initiate debit entries to my (our) checking/savings account at the depository named below, hereinafter referred to as DEPOSITORY, to debit the same to such account.

DEPOSITORY NAME (your bank name): _____

This authority is granted in accordance with the terms and conditions of the MANAGER, Preauthorized Electronic Assessment Payment Service Agreement & Disclosure Statement receipt of which I hereby acknowledge. This authority is to remain in full force and effect until MANAGER has received written notification from me (or either of us) of its termination in such manner as to afford MANAGER a reasonable opportunity to act on it.

SIGNATURE (REQUIRED)

DATE

SIGNATURE (REQUIRED)

DATE

****ATTACH VOIDED CHECK WITH THIS AGREEMENT AND MAIL BOTH TO:****

**Equus Management Group
5480 Reno Corporate Drive, Suite 100
Reno, Nevada 89511**

Authorization must be received by the 15th day of the current month for processing to start the following month.